

## DIRECTOR'S SECRETARIAT

### NOTICE: 34/2018

## ALLOTMENT OF ROOMS AT BOYS' HOSTEL AIT FOR ACADEMIC YEAR 2018-19

1. As a prelude to allotment of rooms to students (boys) of AIT, all students who are desirous of staying in AIT Hostels during Academic Year 2018-19, will indicate their preferences as per the Requisition Format given at **Appendix**.
2. This format will be downloaded by each student from AIT Website. Completed applications will be handed over to respective warden's (current) by **15 May 2018**. In case, the concerned warden is not available due to any reason, the application will be handed over to Mr K S Pillai, Warden BE.
3. All tables in the format will be filled by the student correctly and to the best of his knowledge. Any false information is likely to invite disciplinary action. He will sign at the designated places.
4. Option for stay in hostel is **final and irrevocable**. In case the student opts for stay in hostel and is allotted accommodation, and then does not pay the hostel fee and opts to stay elsewhere, hostel fees will be charged from him, because he has blocked allotment of accommodation to another student at the time of allotment.

### Notes

1. Application will be submitted by the concerned student only. At the time of submission of the application, student will be in possession of AIT Iden Card and the same will be physically verified by the Warden.
2. One student will submit one application only.
3. Overall aggregate score of SEs & TEs will be clearly mentioned in the application. (For SEs- aggregate score of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Sem. For TEs- aggregate score of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Sem. For FEs – grading of 1<sup>st</sup> Sem).

**Sd/xxxx**  
**(KE Vijayan)**  
Col (Retd)  
Joint Director  
For Director

Case No: AIT/0075/Notice/Adm

Date: 07 May 2018

### Distribution:-

Director }  
Principal } - For info please

Chief Rector  
Rector  
Warden TE  
Warden SE  
Warden FE  
Warden KCH

**Appendix**

(Refer Para 1 of Notice No 31/2018 dated \_\_\_ May 2018)

**REQUEST FOR ALLOTMENT OF HOSTEL ACCOMMODATION  
DURING ACADEMIC YEAR 2018-19**

**TABLE -1 : PERSONAL PARTICULARS**

NAME IN CAPITAL LETTERS	ROLL NO (4 DIGIT)	REGISTRATION NO (5 DIGIT)	PRESENT YEAR OF STUDY FE/SE/TE	BRANCH (E&TC-I/II COMP-I/II MECH/IT)	WHERE DO YOU STAY? HOSTEL/ OUTSIDE	PRESENT FLANK/ ROOM NO

**TABLE - : 2 ACADEMIC/DISCIPLINARY PROFILE**

AGGREGATE MARKS TILL SEM-I OF CURRENT ACADEMIC YEAR	PERCENTAGE OF MARKS	PERCENTAGE OF ATTENDANCE 2017-18	ANY FINES IMPOSED DURING 2016-17, IF SO REASON & AMOUNT (Paid/Not Paid)	ANY DISCIPLINARY AWARDS/PUNISHMENTS DURING HIS ENTIRE STAY IN AIT AFTER JOINING

**TABLE -3: ROOM PREFERENCE**

FLOOR (GRND/1 <sup>ST</sup> /2 <sup>ND</sup> /3 <sup>RD</sup> )	TYPE (SINGLET/ DOUBLET/ TRIPLET)	ANY PREFERRED ROOM MATE	ANY OTHER SPECIFIC REQUEST FOR OUT-OF-TURN ALLOTMENT (ATTACH DOCUMENTS IN SUPPORT)
		Name – Regn No – Branch-	

Date :     /     / 2018

Place: \_\_\_\_\_

(Signature of Student)

Name of Student     :

Mobile No             :

Name of Parent     :

Mobile No of Parent:

**UNDERTAKING**

1. I have read the AIT Rule Book and AIT Honour Code and I shall abide by both.
2. I have read Notice No \_\_\_\_\_ 2018 dated \_\_\_\_\_ 2018 and I have understood the implications fully. I understand that once I opt for accommodation at AIT Hostel and I am allotted the accommodation that option is irrevocable and I will be charged full Hostel fees. For the whole year, irrespective of whether I subsequently occupy the accommodation or not.
3. I also undertake that I will not indulge in /encourage/abet any form of ragging of junior students. Any incident of ragging coming to my notice will be immediately reported to the Warden and/or Rector.
4. The details given above are correct and I understand that I am liable for disciplinary action in case any input is found to be incorrect/false. I have not attached any false or incorrect document in support of my request for out-of-turn allotment.

Date :     /     / 2018

(Signature of Student) : \_\_\_\_\_

Name of Student: \_\_\_\_\_